



# Kindergarten Registration Checklist

Please read through each step. Checklist items are to be returned

Central Registration Office

10 Civic Center Plaza

Mankato, MN

507.387.2125

Hours 7:30-4:30 p.m.

## Kindergarten Entrance Requirements:

- **Online Registration** can be done at home or at our office. For the **online** options, please see **page 2** of this document (turn over).
- Please provide the most current documentation of required **Immunizations**. Please see letter from Mankato Area Schools Health Services.
- **Official State Issued Birth Certificate**. The State of Minnesota requires you to present a legal Birth Certificate at the time of Kindergarten Registration. We make copies and do not keep the originals. We do not accept the Hospital Certificate (the one with the footprints) as it is not a legal document. If you do not own a BC and your child was born in MN, you can get a legal birth certificate at the Government Center in Mankato located 410 S 5th St. Parents/Guardians need to bring an ID and the cost is \$26. If your child was born in another state, contact the county courthouse in the state your child was born.
- **Early Childhood Screening** is to be completed prior to the start of the Kindergarten year and by the age of 5 years old. Appointments are only available through early May 2020 and are not offered during the summer. To make an appointment, please call the Central Registration office or be prepared to schedule an appointment at our office. If your child has already had a screening in the Mankato School district, we have those records and you do not need to schedule an appointment or bring any records.
- **Transportation Forms** are only available in paper form at the Central Registration office. Each new Kindergartener that is registering will need a Transportation Form completed per the State requirements.

**We are excited to welcome you to the Mankato Area Public Schools  
and assist you with your Kindergarten Registration!**

## Online Options

### Online Option 1: Parent Portal

**\*\*This option only applies if you have a child currently enrolled in our district **AND** have an Infinite Campus Parent Portal account.**

Step 1: Log into the parent portal

<https://mankatomn.infinitecampus.org/campus/portal/mankato.jsp>

Step 2: Select the **KINDERGARTEN REGISTRATION** link

Step 3: Follow the instructions to complete registration forms for your kindergarten student.

**\*\*If you need assistance logging into your account, please email our Infinite Campus Support team at [ICSupport@isd77.org](mailto:ICSupport@isd77.org)**

### Online Option 2: Web

**\*\*This option applies if you have a valid email address and **Do Not** have Parent Portal Account.**

Step 1: Enter the following web address into your web browser

<https://mankatomn.infinitecampus.org/campus/OLRLogin/mankato>

*Step 2: Follow the instructions to complete the online registration.*

### Online Option 3: Computer Kiosk at Central Registration Office

If you do not have an email address or would like further assistance, please visit our Central Registration office at 10 Civic Center Plaza.